



**French Gulch-Whiskeytown School District**  
*11442 Cline Gulch Rd., French Gulch, CA 96033*  
*530-359-2151*

**SPECIAL MEETING OF THE GOVERNING  
BOARD**

**September 26, 2023 5:00 PM**

**MINUTES**

**OUR DISTRICT MISSION**

The French Gulch-Whiskeytown School District is dedicated to building resourceful, respectful, academically strong individuals.

**CALL TO ORDER & OPEN SESSION**

**5:00 PM**

1. **CALL TO ORDER**

ROLL CALL 5:16pm

Heather VanHorn, President  Sara Wells  Crystal Andersen  X Keli Laws

2. **OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS:**

Public Comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than 3 minutes pursuant to Board policy. Public comment will also be allowed on each specific agenda.

*None*

3. **RECOGNITIONS**

3.1 Recognition of Lesley Pearson's decade long + service as a FGWS Board member

*Lesley was presented a card with two gift cards enclosed as a thank you for her years of service on the FGWS Board. In addition to her service on the Board she has worked as the cook, custodian, SHARE liaison and always as a supportive parent.*

4. **APPROVAL OF AGENDA:**

*Dr. Casey asked for an amendment to the agenda to include approval of adding the Williams Quarterly reports for Quarter 4 2022-23 and Quarter 1 for 2023-24.*

Sara moved to approve the agenda as amended, seconded by Crystal *ayes 3 nays 0*

5. **CORRESPONDENCE:**

5.1 Schreder and Associates regarding the Developer Fee Study

5.2 Schreder and Associates on FGWS reimbursement for 2017 modernization project

6. **APPROVAL OF MINUTES:**

6.1 APPROVAL OF MINUTES FROM AUGUST 21, 2023 SPECIAL MEETING OF THE BOARD

*Moved to approve by Sara, seconded by Crystal ayes 3 nays 0*

7. **REPORTS AND PUBLIC FORUM: (if applicable)**

7.1 **SUPERINTENDENT REPORT**

A. Bus Barn repairs

*Cindy discussed the repairs needed on the bus barn and the estimated cost. Work to be done by Steve Dobson includes replacing some siding panels, replacement of lower section of some portions of side panels as well as a new canopy over the exterior door. Painting will need to be done afterwards but is not included in the costs quoted by Steve.*

B. Search for new Board member and LCAP advisory Board member

*To date there have been no inquiries regarding the open Board seat. Sara mentioned that in addition to posting the position in the weekly school newsletter, it might be advantageous to further advertise the it on brightly colored paper on a stand-alone flyer posted on the community bulletin Board at the Post Office. She also mentioned using the French Gulch FB site as another avenue to advertise the position.*

C. Resolution of second phone line for Fire Alarm System

*Cindy spent over 4 hours of hold time with AT&T to see if both of the connecting lines to our two existing phone numbers could be rerouted through the fire alarm system first in order to have the mandated two-line connection. Previously only one line was connected to the system directly. The second phone line was routed to the fax machine first and the alarm system second. This resulted in phone reception interference so it was disconnected from the alarm system. Cindy persevered and had the situation remedied. Now the two phone lines to the school are both routed through the fire alarm system first. From there, one is routed to the fax machine. The system is now compliant with state mandates with no further interference to phone, fax or fire alarm systems.*

D. Relevant Items after agenda posting

8. DISCUSSION ITEMS and/or PUBLIC HEARING: (if applicable)

8.1 PUBLIC FORUM HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

Open Public Hearing to receive comments on the Adoption of Resolution 9-22-23, that every pupil has sufficient or insufficient textbooks/instructional materials consistent with the cycles of the curriculum framework adopted by the State Board of Education.

*None*

8.2 WILLIAMS ACT SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR 2023-24

*The Williams Act reflects, among other things, a universal complaint procedure particularly in regard to sufficient instructional materials provided for all students included but not limited to text books, access to technology etc. Complaints and/or concerns are reviewed quarterly by the Board.*

8.3 PRESENTATION OF BELL SCHEDULE

*One change has been made to the previous bell schedule. The upper grade class begins a 20-minute lunch period at 11:40 rather than noon. Its ½ hour recess schedule now runs from 12:00 to 12:30. Previously it ran from 11:30-12:00.*

8.4 CAASPP RESULTS FOR SPRING 2023

*There was a brief discussion of the results. Reporting out is difficult to do without violating the privacy of individual students. Because of the small sample size, trends are difficult to make in any given year, however, ELA scores have shown some improvement overall compared to previous years. Math scores have leveled out. The school continues to track academic progress for individual students using local and standardized measures in addition to state testing.*

- 8.6 SELECTION BY THE BOARD OF A NEW CLERK TO REPLACE LESLEY PEARSON IN THAT POSITION

*Lesley Pearson's vacated clerk's position on the Board was briefly discussed. President Heather VanHorn appointed Sara Wells to the roll and she graciously accepted.*

- 8.7 GANN SPENDING LIMIT ADOPTION

*The Gann spending limit is an inflation adjustment regarding government spending. It is renewed annually.*

- 8.8 REVIEW OF UNAUDITED ACTUAL FINANCIAL REPORT FOR 2022-23

*While the ending balance for the school for 2022-23 is good, the Board was reminded of the drop in revenue funding for FGWS based on declining ADA. The district is advised to be judiciously cautious in spending during 2023-24 at the risk of deficit spending.*

- 8.9 LINDA SWAYNE'S RATE OF PAY

*Linda has committed to teaching 3 days a week (Wednesday-Friday) in the lower elementary program. Administration is exploring the idea of making the teaching assignment a job sharing position. It is recommended that Linda's pay for her commitment to 3 instructional days a week be based on the hourly rate of a salaried position. Days in which she might sub in the upper or lower elementary programs on noncommittal days will reflect the district's regular substitute pay rate.*

- 9.0 QUARTERLY WILLIAMS REPORTS FOR JULY 22-23 AND OCTOBER 23-24

*Quarterly Williams reports are due to SCOE by the 15<sup>th</sup> for the months of October, January, April and July. Because the FGWS Board typically meets after the 15<sup>th</sup> of the month (every 3<sup>rd</sup> Tuesday) and does not meet in July, the quarterly reports need to be reviewed the month before they are due. The July deadline for 2023 was inadvertently missed during the June Board meeting and needs to be addressed in this meeting in addition to the October report in order to be in compliance. It is recognized that the July report is being approved retroactively. There were no official compliance complaints made in either of the two reporting periods.*

## 10 ACTION ITEMS:

- 10.1 APPROVAL OF THE WARRANTS: 8/21/2023 to 9/18/2023
- 10.2 APPROVAL OF RESOLUTION 26-23-24 REGARDING THE SUFFICIENCY OF INSTRUCTIONAL MATERIALS
- 10.3 APPROVAL OF NEW BOARD OF TRUSTEES CLERK
- 10.4 APPROVAL OF BELL SCHEDULE 2023-24
- 10.3 APPROVAL OF THE 22-23 UNAUDITED ACTUALS
- 10.4 APPROVAL OF THE RESOLUTION 27-23-24 FOR ADOPTING THE GANN SPENDING LIMIT

- 10.5 APPROVAL OF BELL SCHEDULE
- 10.6 APPROVAL OF LINDA SWAYNE'S PAY RATE ON SALARIED PAY SCALE FOR HER 3 DAY COMMITMENT/REGULAR SUBSTITUTE PAY RATE FOR OTHER DAYS FILLED IN
- 10.7 APPROVAL OF QUARTERLY WILLIAMS REPORTS FOR JULY 22-23 AND OCTOBER 23-24

*Crystal moved to approve the action items as a slate seconded by Sara ayes 3 nays 0*

**11. PLANNING:**

- 11.1 ITEMS FROM THE FLOOR: Comments, Suggestions for future meetings, etc.
- 11.2 Next Regular Meeting of the Board: **OCTOBER 18, 2023 at 5:00 PM**

**\*\*\*Correction on date of the next regular meeting of the Board. The correct date is October 17<sup>th</sup> not the 18<sup>th</sup>.**

- 11.3 OCTOBER 2- MINIMUM DAY

**12. ADJOURNMENT:**

- 12.1 Adjourn Meeting 5:55pm

In compliance with the Americans with Disabilities Act, the French Gulch-Whiskeytown School District will make available to any member of the public who has a disability, appropriate disability-related modifications or accommodations in order for that person to participate in the public meeting. Contact Kristin George in the Office of the Superintendent, French Gulch-Whiskeytown School District Office, 11442 Cline Gulch Rd., French Gulch, California, at (530) 359-2151 at least 48 hours prior to the scheduled meeting. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communication to ensure equal access to French Gulch-Whiskeytown School District public meetings.

All documents presented to the members of the Governing Board for consideration at this meeting are included in this agenda packet. Documents unavailable at the time of the printing of this agenda are available for public review in the District Office, 11442 Cline Gulch Rd, during regular business hours. The public is invited and encouraged to attend and participate in Board Meetings. Persons wishing to address the Board may do so during the meeting.