



# French Gulch-Whiskeytown School District

11442 Cline Gulch Rd., French Gulch, CA 96033  
530-359-2151

## SPECIAL ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD

December 14, 2023 5:00 PM

### MINUTES

#### OUR DISTRICT MISSION

The French Gulch-Whiskeytown School District is dedicated to building resourceful, respectful, academically strong individuals.

#### CALL TO ORDER & OPEN SESSION

5:00 PM

1. CALL TO ORDER 5:05 p.m.  
ROLL CALL

Heather VanHorn, President

Sara Wells, Clerk

Crystal Anderson

David Dayton

Kelli Laws

2. OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

Public Comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than 3 minutes pursuant to Board policy. Public comment will also be allowed on each specific agenda.

3. APPROVAL OF AGENDA:

*David moved to approve the agenda, seconded by Crystal. Ayes 4, Nays 0*

4. CORRESPONDENCE:

4.1 MEMORANDUM FROM STSIG ON CERTIFICATE OF WORKERS COMPENSATION

*Memo reviewed and accepted by Board*

*\*\*\*Renée reported that right before this meeting began, she received an email from Keli Laws, stating that she had moved away from the area and would no longer be available to serve on the Board.\*\*\**

5. APPROVAL OF MINUTES:

5.1 APPROVE MINUTES OF THE NOVEMBER 14, 2023 BOARD MEETING

*David moved to approve the Minutes, seconded by Crystal. Ayes 4, Nays 0*

6. REPORTS AND PUBLIC FORUM (if applicable)

6.1 SUPERINTENDENT REPORT:

a. School/Holiday Schedule & Program

b. Ongoing Search for certificated instructor update

*Cindy reported that Maureen Saari, current Aide and local SHARE Leader has applied for special program now available to complete certification requirements to become the new teacher for the K-4 program. Search for teacher to fill this position by outside sources has been suspended pending her success in enrolling and participating in said program.*

c. LCAP Discussion

*Cindy expressed need for community to respond for requests for a local committee to give input on LCAP, and the lack of response from community.*

- 6.2 PRESENTATION OF THE 22-23 ANNUAL DEVELOPMENT FEE REPORT & CAPITAL FACILITY FUND REPORT TO BE APPROVED AT THE REGULAR JANUARY 2024 BOARD MEETING

*Board members agreed to approve or express concerns at January meeting.*

- 6.3 PRESENTATION OF THE 1<sup>ST</sup> INTERIM BUDGET

*1<sup>st</sup> Interim Budget presented. To be approved at January meeting.*

- 6.4 SAFETY PLAN REVIEW. NEXT BOARD MEETING TO VOTE TO PASS SAFETY PLAN.

*Cindy suggested addition of Opioid training for faculty and staff, Norcan Requirements, and the possibility of adding AED equipment, which comes in two sizes: adult and pediatric. Both sizes should be acquired. There was concern over the cost of said equipment. Cindy volunteered to research funding for this equipment for small schools.*

7. DISCUSSION ITEMS and/or PUBLIC HEARING (if applicable)

- 7.1 DISCUSSION OF THE BOARD SCHEDULE TO BE APPROVED OF UNDER RESOLUTION #13-23-24 FIXING DATE, TIME, AND LOCATION OF REGULAR MEETINGS

*Following general discussion regarding board member schedules, it was decided that beginning the first of the year, the Board will meet on the second Tuesday of each month at 5:30 p.m. Resolution #13-23-24 was approved and signed for submission to the County offices.*

- 7.2 DISCUSSION OF OFFICES OF THE BOARD BEING REASSIGNED

*The Board stands with its decision at the time of Lesley Pearson's resignation as clerk, that Sara Wells is and shall be the Clerk going forward. Heather Van Horn shall remain President of the Board.*

- 7.3 MINIMUM WAGE INCREASE JANUARY 1, 2024

*As of January 1, 2024 Minimum Wage will be increased to \$16.00 per hour, per the State of California. Board members acknowledged awareness of this new mandate.*

- 7.4 GENERAL NEGOTIATIONS TIMELINE

- 7.5 WARRANT SIGNATURE CARD

*Warrant signature card was signed by Heather VanHorn and Cindy Gonzalez. Either or both of them are authorized to sign warrants for the upcoming year.*

- 7.6 LCAP DISCUSSION

**8. ACTION ITEMS:**

- 8.1 APPROVAL OF WARRANTS NOVEMBER 14, 2023 to DECEMBER 14, 2023
- 8.2 APPROVAL OF THE 1st INTERIM BUDGET
- 8.3 APPROVAL OF RESOLUTION #13-23-24 REGARDING FIXING DATE, TIME, AND LOCATION OF REGULAR MEETINGS
- 8.4 APPROVAL OF RAISING THE MINIMUM WAGE ON CLASSIFIED SALARY SCHEDULE TO \$16.00/HR

*Crystal moved that all action items be approved as a block, seconded by David.*

*Ayes: 4, Nays 0.*

**9. PLANNING:**

- 9.1 ITEMS FROM THE FLOOR: Comments, Suggestions for future meetings, etc.
- 9.2 Next Meeting of the Board: **January 9, 2024 at 5:30 p.m.**
- 9.3 OTHER IMPORTANT DATES:

DECEMBER 21, 2023- LAST DAY OF SCHOOL, MINIMUM DAY

DECEMBER 22, 2023 – JANUARY 8, 2024 WINTER BREAK

JANUARY 9, 2024- RETURN TO SCHOOL

JANUARY 15, 2024- NO SCHOOL, MARTIN LUTHER KING DAY

**10. ADJOURNMENT**

- 10.1 Adjourn Meeting **5:30 p.m.**

In compliance with the Americans with Disabilities Act, the French Gulch-Whiskeytown School District will make available to any member of the public who has a disability, appropriate disability-related modifications or accommodations in order for that person to participate in the public meeting. Contact Kristin George in the Office of the Superintendent, French Gulch-Whiskeytown School District Office, 11442 Cline Gulch Rd., French Gulch, California, at (530) 359-2151 at least 48 hours prior to the scheduled meeting. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communication to ensure equal access to French Gulch-Whiskeytown School District public meetings.

All documents presented to the members of the Governing Board for consideration at this meeting are included in this agenda packet. Documents unavailable at the time of the printing of this agenda are available for public review in the District Office, 11442 Cline Gulch Rd, during regular business hours. The public is invited and encouraged to attend and participate in Board Meetings. Persons wishing to address the Board may do so during the Opportunity for Public Comment. Speakers are limited to three minutes each. Other opportunities to address the Board include the Public Forum and Items from the Floor. By law, the Board is not allowed to take action on matters that are not on the agenda.